

December 14, 2020

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 9:00 A.M. on December 14, 2020, with the following members present: Chairman Chad Masterson, and Commissioner Mike Furnas. District Attorney, Kenny Wright was also present.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 12:19 P.M. December 10, 2020. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Masterson, to approve regular minutes of December 7, 2020. By vote: Masterson, aye; Furnas, aye; Earls, aye.

4. Motion by Earls, second by Masterson, to approve the following claims: 2020-2021 CBRI 57, GUY ENGINEERING, 1196.75, PERSONAL SERVICES58, GUY ENGINEERING, 1251.16, PERSONAL SERVICES59, COLE'S EQUIPMENT RENTAL, 125.00, RENTAL60, HUGHES LUMBER CO\*, 148.22, SHOP SUPPLIES; General 951, QUALITY FOOD CORP\*, 1179.89, INMATE NUTRITION952, FLEETCOR TECHNOLOGIES\*, 1184.98, FUEL953, SPRINGFIELD GROCER CO INC\*, 1994.29, INMATE NUTRITION954, CVS FOOD, 336.71, INMATE NUTRITION955, TURN KEY HEALTH CLINICS LLC, 192.27, INMATE TREATMENT956, GRAVES MENU MAKER FOODS, 5641.94, INMATE NUTRITION957, EASY ICE LLC, 129.00, MAINTENANCE AGREEMENT958, QUALITY FOOD CORP\*, 81.50, MAINTENANCE AGREEMENT959, QUALITY FOOD CORP\*, 81.50, MAINTENANCE AGREEMENT960, QUALITY FOOD CORP\*, 81.50, MAINTENANCE AGREEMENT961, QUALITY FOOD CORP\*, 81.50, MAINTENANCE AGREEMENT962, QUALITY FOOD CORP\*, 81.50, MAINTENANCE AGREEMENT963, QUALITY FOOD CORP\*, 81.50, MAINTENANCE AGREEMENT964, HOMETOWN BOTTLED WATER\*, 9.00, BOTTLED WATER965, APRIL EPPERSON, 165.00, OFFICE CLEANING966, SPARKLIGHT, 152.77, CABLE SERVICE967, LANDMARK GSI, 8000.00, SOFTWARE LICENSE968, YORK ELECTRONIC SYSTEMS INC\*, 555.00, REPAIRS969, TELECOMP HOLDING INC, 3175.32, PHONE BILL970, TELECOMP HOLDING INC, 230.00, PHONE BILL971, SPARKLIGHT, 694.78, INTERNET SERVICE972, WAL-MART PAYMENTS\*, 15.52, OFFICE SUPPLIES; Health 108, OK STATE DEPT OF HEALTH, 7993.14, SALARY109, OK STATE DEPT OF HEALTH, 7704.87, SALARY110, RITE-TEMP REFRIGERATION LLC, 120.00, MAINTENANCE AGREEMENT111, RITE-TEMP REFRIGERATION LLC, 960.91, REPAIRS112, McKESSON MEDICAL-SURGICAL, 144.29, SUPPLIES113, AMAZON SERVICES LLC, 91.54, SUPPLIES114, QUADIENT LEASING USA, 471.96, LEASE PAYMENT; Highway 604, WAL-MART PAYMENTS\*, 179.51, OFFICE SUPPLIES605, BO S TIRE & WELDING, 25.00, TIRE REPAIRS606, O REILLY AUTOMOTIVE INC, 108.58, VEHICLE REPAIR607, LANGSTON EXTERMINATING\*, 65.00, PEST CONTROL608, PURCELL TIRE & RUBBER CO, 525.00, TIRES609, GUY ENGINEERING, 435.18, PERSONAL SERVICES610, OK DEPT OF TRANSPORTATION\*, 1491.12, LEASE PAYMENT611, SAFETY KLEEN SYSTEMS INC, 222.13, PARTS612, KATNER MILLS\*, 33.33, PARTS613, UNIFIRST CORPORATION, 420.78, UNIFORMS614, TRACTOR SUPPLY CO, 711.94, PARTS615, OK TAX COMMISSION\*, 11.00, VEHICLE TAGS616, OK DEPT OF TRANSPORTATION\*, 2144.76, LEASE PAYMENT617, OK DEPT OF TRANSPORTATION\*, 2144.76, LEASE PAYMENT618, AUTOMOTIVE OF FAIRLAND\*, 16.59, PARTS619, LOOPER GENERAL REPAIR\*, 10.00, REPAIRS620, AUTOMOTIVE OF FAIRLAND\*, 331.05, PARTS621, B & B AUTO SUPPLY INC\*, 187.13, PARTS622, AUTOMOTIVE OF FAIRLAND\*, 28.99, PARTS623, M&J EQUIPMENT SERVICES LLP, 135.00, REPAIRS624, M&J EQUIPMENT SERVICES LLP, 100.80, REPAIRS625, M&J EQUIPMENT SERVICES LLP, 338.87, REPAIRS626, M&J EQUIPMENT SERVICES LLP, 922.42, REPAIRS627, LAKELAND OFFICE SYSTEMS \*, 30.00, CONTRACT BASE RATE CHARGE628, EMPIRE DISTRICT ELECTRIC, 147.60, UTILITIES629, U S CELLULAR, 374.26, PHONE BILL630, BOLT FIBER, 167.86, INTERNET SERVICE631, FAIRLAND PUBLIC

WORKS\*, 79.15, UTILITIES632, OK DEPT OF TRANSPORTATION\*, 2144.76, LEASE PAYMENT633, MIAMI PUBLIC UTILITIES\*, 52.76, UTILITIES; Hwy-ST 91, KEMP STONE CO INC\*, 8771.96, MATERIALS92, LONGAN CONSTRUCTION CO\*, 1496.25, BAGGED ASPHALT93, LOGAN COUNTY ASPHALT CO\*, 1150.00, BAGGED ASPHALT94, FENSCO INC\*, 1178.00, PIPE95, WALTER SPECIALTY SERVICE, 1300.00, MATERIALS96, KEMP STONE CO INC\*, 2954.97, MATERIALS97, TEETERS ASPHALT\*, 6240.00, ASPHALT98, NEO CONCRETE & MATERIALS\*, 312.00, CONCRETE BLOCK99, THE RAILROAD YARD INC\*, 6578.98, PIPE100, KEMP STONE CO INC\*, 3241.32, MATERIALS101, KEMP STONE CO INC\*, 6360.55, MATERIALS102, LAKELAND PETROLEUM, 3244.00, FUEL103, WILLIAMS DIVERSIFIED MATERIALS, INC, 5399.63, MATERIALS104, LAKELAND PETROLEUM, 1564.29, FUEL105, GOODYEAR, 1382.00, TIRES106, T & C ASPHALT MATERIALS, 1000.00, ASPHALT; Rural Fire-ST 77, MTECH INC, 4024.00, FIREFIGHTING EQUIPMENT78, A T & T, 221.03, PHONE BILL; SH Svc Fee 97, KARNES PRO TIRE\*, 55.00, VEHICLE MAINTENANCE98, SPRINGFIELD GROCER CO INC\*, 1971.59, INMATE NUTRITION99, KARNES PRO TIRE\*, 300.00, VEHICLE REPAIR100, KARNES PRO TIRE\*, 100.00, VEHICLE REPAIR101, MAXSON PLUMBING, 1500.00, REPAIRS102, ROCKIN SM SERVICE, 850.00, REPAIRS103, MIAMI PUBLIC UTILITIES\*, 62.62, UTILITIES104, OK NATURAL GAS CO, 78.39, UTILITIES105, MIAMI PUBLIC UTILITIES\*, 7386.19, UTILITIES106, A T & T, 626.63, PHONE BILL107, A T & T, 90.57, PHONE BILL108, VERIZON, 1951.20, PHONE BILL109, A T & T, 485.37, PHONE BILL110, A T & T, 84.59, PHONE BILL111, SPARKLIGHT, 278.64, CABLE SERVICE112, ROCKIN SM SERVICE, 85.00, REPAIRS113, EYE ASSOCIATES OF MIAMI, 105.00, INMATE TREATMENT. By vote: Masterson, aye; Furnas, aye; Earls, aye.

6. Numbers continue to rise in our County and Oklahoma. We will continue our meetings with the public according to Governor Stitt's orders. Zooming will also be included for each meeting.

7. Motion by Masterson, second by Earls, to approve OK.EMGrants Access Authorization Form. By vote: Furnas, aye; Masterson, aye; Earls, aye.

8. Motion by Masterson, second by Furnas, to approve Funding Agreement between the State of Oklahoma Department of Emergency Management and Homeland Security and Ottawa County. By vote: Masterson, aye; Furnas, aye; Earls, aye.

9. Motion by Earls, second by Masterson, to approve engagement letter between the Oklahoma State Auditor and Inspector's office and Ottawa County for fiscal year 2018, in order to engage in a financial audit. By vote: Masterson, aye; Furnas, aye; Earls, aye.

10. Motion by Masterson, second by Furnas, to approve engagement letter between the Oklahoma State Auditor and Inspector's office and Ottawa County for fiscal year 2019, in order to engage in a financial audit. By vote: Masterson, aye; Furnas, aye; Earls, aye.

11. Motion by Furnas, second by Masterson, to approve engagement letter between the Oklahoma State Auditor and Inspector's office and Ottawa County for fiscal year 2020, in order to engage in a financial audit. By vote: Masterson, aye; Furnas, aye; Earls, aye.

12. Motion by Earls, second by Masterson, to approve the designation of Robyn Mitchell, County Clerk, and Kathy Bowling, County Treasurer, to oversee yearly financial statements.

By vote: Furnas, aye; Masterson, aye; Earls, aye.

15. Motion by Masterson, second by Earls, to approve Bid 2020-2021.14 (Asphalt) to Teeters Asphalt and T&C Asphalt. By vote: Furnas, aye; Masterson, aye; Earls, aye.
16. Motion by Masterson, second by Earls, to approve Bid 2020-2021.15 (Bridge Materials) to The Railroad Yard. By vote: Earls, aye; Masterson, aye; Furnas, aye.
17. Motion by Furnas, second by Masterson, to approve Bid 2020-2021.16 (Concrete Products) to Scurlock Industries. By vote: Earls, aye; Furnas, aye; Masterson, aye.
18. Motion by Earls, second by Masterson, to approve Bid 2020-2021.17 (Grader Blades) to Dub Ross Co. By vote: Masterson, aye; Furnas, aye; Earls, aye.
19. Motion by Masterson, second by Earls, to approve Bid 2020-2021.18 (Pipe Material) to Dub Ross Co. Inc. By vote: Masterson, aye; Earls, aye; Furnas, aye.
20. Motion by Earls, second by Masterson, to table Bid 2020-2021.19 (Ready mix concrete). By vote: Masterson, aye; Earls, aye; Furnas, aye.
21. Motion by Earls, second by Masterson, to approve Bid 2020-2021.20 (6-month Road Materials) to Kemp Stone Co. Inc., Midwest Mineral Inc. and Williams Diversified, based on product availability and proximity to job site. By vote: Earls, aye; Masterson, aye; Furnas, aye.
22. Motion by Masterson, second by Furnas, to approve Bid 2020-2021.21 (6-month Road Oil) to Coastal Energy. By vote: Masterson, aye; Earls, aye; Furnas, aye.
23. Motion by Earls, second by Masterson, to approve Bid 2020-2021.22 (Courthouse Janitorial Services) to Lisa Hill. By vote: Masterson, aye; Earls, aye; Furnas, aye.
24. Motion by Earls, second by Masterson, to approve Bid 2020-2021.23 (12-month Ballot Printing) to Midwest Printing. By vote: Furnas, aye; Masterson, aye; Earls, aye.
28. Motion by Earls, second by Masterson, to approve the following check for deposit. Check #77568 in the amount of \$12.51 from Hughes Lumber. By vote: Masterson, aye; Earls, aye; Furnas, aye.
30. Motion by Masterson, second by Earls, to approve the following easement. Owner: Karen A. Kesler. Land description as follows: SE of the SE, Sec. 5, TWP 28, Range 25. By vote: Furnas, aye; Earls, aye, Masterson, aye.
31. Commissioners' activity reports: District 1: Mike Furnas discussed an elected official's responsibility to require an employee to be on light duty due to injury. He also discussed working with the EPA along with City and County officials to produce a comfort letter to relieve any liability in the future concerning the property formerly known as B.F. Goodrich. Routine maintenance. District 2: Routine maintenance, and weather ready. District 3: Routine maintenance. Ready to spread salt and sand if needed.
35. Motion by Masterson, second by Earls, to adjourn. By vote: Furnas, aye; Earls, aye; Masterson, aye.

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Chad Masterson, Chairman  
Robyn Mitchell, Ottawa County Clerk

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